

**Seagull Trust**

**Financial Statements and Trustees' Report**

**for the year ended 31 October 2007**

**Scottish Charity Number: SC013757**

# Seagull Trust

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## Seagull Trust

### Trustees' Report for the year ended 31 October 2007

The Trustees present their report and financial statements for the year ended 31 October 2007.

The report is prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2005).

The principal activity of the charity during the year was to purchase, maintain and run Canal cruising vessels for the use of disabled persons.

Seagull Trust ceased operating on 31 October 2007 and all assets and liabilities were transferred to Seagull Trust Cruises (company limited by guarantee).

### Reference and administrative information

The Seagull Trust was established by Trust Deed on 21/11/1978.

Allan Alstead

Michael Black

Minutes Secretary

Jane Clark

Frank Coutts

Gordon Daly

Convenor Boats Committee

Sir Robert Easton

William Fraser

Inverness Branch

Rodger Harvey-Jamieson

Legal Advisor

John Hume

Harry MM Johnston

Honorary Treasurer - resigned 28/03/07

David G Mieras

Ratho Branch

J Middlecote

Hon Secretary - resigned 28/03/07

Elinor Milne

Falkirk Branch

Alexander K Milroy

Convenor Property Committee

Marshall L Napier

Vice Chairman from 29/03/06

Stanley Ross Smith

Ronald ES Rusack

Chairman

Bob Russell

Dr JG Sime

Patricia J Sime

George Taylor

Inverness Branch

Marjorie Taylor

Inverness Branch

Michael Glancy

Appointed 28/03/07

David Colin Hoskins

Appointed 28/03/07

Donald Paterson

Appointed as Treasurer 28/03/07

No Trustee had a financial interest in the Trust.

**Scottish Charity Number**

SC 013757

**Registered Office**

Canal Side, Baird Road, Ratho, Edinburgh EH28 8RA

**Independent Examiner**

Clive B Scott C.A., Barrie Scott Ltd, 16-18 Weir Street,  
Falkirk FK1 1RA

**Bankers**

The Royal Bank of Scotland plc

## **Seagull Trust**

### **Trustees' Report for the year ended 31 October 2007**

#### **Structure, governance and management**

The Trust is managed by the Trustees, many of whom have delegated responsibilities as detailed on the foregoing list of Trustees. Other Trustees are appointed or retained for their various experience and sage advice. No third party has a right to appoint Trustees.

There is no specified number of Trustees nor a limit as to duration of service. Persons proposed as new Trustees are subject to the approval of the existing Trustees, who operate a policy of non-discrimination in selection procedures. As at 31 October 2007 there were 23 Trustees.

The Trustees meet at least three times each year but currently meet six times: January, April, June, August, October and December.

#### **Connected body**

Seagull Trust is under common control with Seagull Trust Cruises a company limited by guarantee, Scottish Charity Number SC027163, both charities being registered in Scotland. Mr Ronnie Rusack is Chairman of both organisations.

#### **Risk management**

The Trustees continue to review the major strategic business and operational risks that the Trust faces and where possible, have established systems to monitor and mitigate these risks.

#### **Induction and Training**

The current Trustees have been made aware of OSCR requirements and a programme of induction and training is being prepared for new Trustees.

#### **Objectives and activities**

##### **Objectives**

To purchase, maintain and run canal cruising vessels for the use of disabled persons.

To provide recreational activities for disabled persons and to make grants to enable them to participate in recreational activities.

To provide grants or other aid towards the maintenance, clothing, education and general benefit and well-being of any disabled person.

##### **Activity**

The Trust raises money for the purchase and maintenance of the property and boats required to fulfil its objects.

##### **Achievements**

In the provision of free canal cruising during the season, 1,711 cruises carried 15,792 passengers.

In August the Seagull Trust was presented with the Queen's Award for Voluntary Service. The award was presented to Ronnie Rusack MBE by The Rt Hon George Grubb, the Lord Lieutenant of the City of Edinburgh (Edinburgh's Lord Provost).

The Trust raised £33,640 from voluntary subscriptions and donations.

All the Trust's activities are run entirely by volunteers.

## **Seagull Trust**

### **Trustees' Report for the year ended 31 October 2007**

#### **Financial review and performance**

##### **Accounts**

The Trust's net incoming resources for the year, including restricted fund income, amounted to £33,666. Charitable expenditure, including depreciation, amounted to £52,944.

The Trust's funds at 31 October 2007 totalled £856,793 of which the restricted funds were £210,070.

##### **Investment policy**

The Trustees have powers to invest, realise land or dispose of any part of the Trust. The Trust has no investments other than cash and the property required to fulfil its objects and this position is unlikely to change in the near future.

##### **Reserves policy**

The Trustees, while being aware of the inconsistent cash flow from voluntary donations, have a policy of maintaining unrestricted liquid reserves to cover at least six months' average expenditure and are reviewing the requirement for the establishment of a fund to provide for future major repairs and refits.

##### **Future plans**

In order to provide for the better achievement of the objectives and activities of the Trust, operations ceased on 31 October 2007 and all assets and liabilities were transferred to Seagull Trust Cruises, Scottish Charity Number SC027163.

Approved on \_\_\_\_\_ and signed on behalf of the Trustees by:

**R Rusack**  
Chairman

## **Seagull Trust**

### **Independent examiner's report to the Trustee's of Seagull Trust**

I report on the accounts of the charity for the year ended 31 October 2007 which are set out on pages 5 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulation 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulation 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - (a) to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - (b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Clive B Scott C.A.  
Independent Examiner  
Barrie Scott Ltd  
Chartered Accountants  
16-18 Weir Street  
Falkirk  
FK1 1RA

## Seagull Trust

### Statement of Financial Activities (including Income and Expenditure Account)

for the year ended 31 October 2007

	Note	Unrestricted Fund £	Restricted Funds £	Total Funds £	2006 Funds £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>					
Income from investments		3,408	-	3,408	2,440
Subscriptions and donations		33,640	-	33,640	61,452
Donations from Seagull Trust Cruises		-	-	-	7,101
Sale of goods		4,980	-	4,980	4,617
<b>Total incoming resources</b>		42,028	-	42,028	75,610
<b>Less: Cost of generating funds</b>					
Cost of goods sold		(4,880)	-	(4,880)	(4,501)
Fundraising costs		(3,482)	-	(3,482)	(175)
		(8,362)	-	(8,362)	(4,676)
<b>Net incoming resources available for charitable application</b>		33,666	-	33,666	70,934
<b>Resources expended</b>					
<i>Charitable expenditure</i> <span style="float: right;">2</span>					
Operational costs		(39,631)	(9,152)	(48,783)	(46,906)
Support costs		(2,535)	-	(2,535)	(6,283)
<i>Governance costs</i>		(1,626)	-	(1,626)	(1,479)
<b>Total resources expended</b>		(43,792)	(9,152)	(52,944)	(54,668)
<b>Net movement in funds for the year</b>		(10,126)	(9,152)	(19,278)	16,266
Fund transfers		-	-	-	-
<b>Net (deficit) / income for the year</b>		(10,126)	(9,152)	(19,278)	16,266
Funds brought forward		656,849	219,222	876,071	859,803
Funds carried forward		646,723	210,070	856,793	876,069
<b>Represented by:</b>					
Tangible Fixed Assets	3	533,525	210,070	743,595	771,725
Stock	4	960	-	960	2,390
Debtors	5	-	-	-	735
Bank		113,762	-	113,762	108,147
Creditors	6	(1,524)	-	(1,524)	(6,928)
		646,723	210,070	856,793	876,069

## Seagull Trust

### Balance Sheet as at 31 October 2007

	Notes	2007		2006	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	3		743,595		771,725
<b>Current Assets</b>					
Stocks	4	960		2,390	
Debtors	5	-		735	
Fixed term deposit		-		75,000	
Cash at bank and in hand		113,762		33,147	
		<u>114,722</u>		<u>111,272</u>	
<b>Current Liabilities</b>					
Creditors	6	<u>1,524</u>		<u>6,928</u>	
<b>Net Current Assets</b>			<u>113,198</u>		<u>104,344</u>
<b>Total Assets Less Current Liabilities</b>			<u>856,793</u>		<u>876,069</u>
<b>Capital Account</b>					
<b>Funds</b>					
Unrestricted general funds	9		646,723		656,849
Restricted funds	10		210,070		219,220
			<u>856,793</u>		<u>876,069</u>

In accordance with the engagement letter dated 19 January 2007, we approve the financial information which comprises the Statement of Financial Activities, including the Income and Expenditure Account, the Balance Sheet and the related notes. We acknowledge our responsibility for the financial information, including the appropriateness of the accounting basis as set out in note 1, and for providing the Independent Examiner with all information and explanations necessary for its completion.

**R Rusack**  
Chairman

**Donald Paterson**  
Treasurer

## Seagull Trust

### Notes to the Accounts for the year ended 31 October 2007

#### 1. Accounting Policies

##### 1.1. Accounting convention

The accounts have been prepared under the historical cost convention modified when necessary to include the revaluation of certain fixed assets and are in accordance with applicable United Kingdom Accounting Standards, the Charities Accounts (Scotland) Regulations 2006 and Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2005).

The Trust is exempt from the requirements to prepare a cash flow statement as it meets the size criteria of Financial Reporting Standard No 1.

##### 1.2. Incoming resources

Voluntary income received by way of donations or gifts, subscriptions, investment income and income from the sale of goods are all included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.

##### 1.3. Expenditure

All resources expended are included on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributable to one of the functional categories of resources expended in the SOFA. Resources expended include attributable VAT which cannot be recovered.

##### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Boathouses	-	2% Straight Line
Boats	-	4% Straight Line
Equipment	-	20% Reducing Balance

##### 1.5. Grants received

In order to fully comply with the requirements of the SORP, all grants or donations of a capital nature which the Trust receives are credited to the Statement of Financial Activities (SOFA) when received and treated as restricted funds. Grants received prior to 1 November 1998 were treated as deferred income and released to the income and expenditure account over the related asset's useful life. Any such grants remaining are now treated as restricted funds.

##### 1.6. Stock

Stock is valued at the lower of cost and net realisable value.

**Seagull Trust**

**Notes to the Accounts  
for the year ended 31 October 2007**

<b>2. Charitable expenditure</b>	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
<b>Operational costs</b>		
Boat licences and insurance	8,375	7,840
Other insurances	8,329	8,066
Equipment repairs: boats	160	-
Training	509	210
Depreciation on boathouses	13,725	13,725
Depreciation on boats	16,885	16,885
Depreciation on equipment	800	180
	<hr/> 48,783	<hr/> 46,906
<b>Support costs</b>		
Postages and telephone	339	520
Printing and stationery	1,952	1,212
Advertising	175	-
Relocation costs	-	527
Rent and water rates	69	3,694
Cost of admin & hall hires	-	35
Sundry expenses	-	295
	<hr/> 2,535	<hr/> 6,283
<b>Governance costs</b>		
Legal and professional fees	97	-
Independent Examiner fee	1,525	1,450
Bank charges	4	27
	<hr/> 1,626	<hr/> 1,477

**Seagull Trust**

**Notes to the Accounts  
for the year ended 31 October 2007**

**3. Tangible assets**

	Boathouses	Boats	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 November 2006	686,211	423,959	4,962	1,115,132
Additions	-	-	3,280	3,280
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 October 2007	686,211	423,959	8,242	1,118,412
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>				
At 1 November 2006	200,499	138,480	4,428	343,407
Charge for the year	13,725	16,885	800	31,410
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 October 2007	214,224	155,365	5,228	374,817
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net book Values</b>				
At 31 October 2007	471,987	268,594	3,014	743,595
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 October 2006	485,712	285,479	534	771,725
	<hr/>	<hr/>	<hr/>	<hr/>

**4. Stocks**

	2007	2006
	£	£
Promotional goods for resale	960	2,390
	<hr/>	<hr/>

**5. Debtors**

	2007	2006
	£	£
Other debtors	-	735
	<hr/>	<hr/>

**6. Creditors**

	2007	2006
	£	£
Accrued charges	1,524	6,928
	<hr/>	<hr/>

## Seagull Trust

### Notes to the Accounts for the year ended 31 October 2007

#### 7. Other information

##### Employees

The Trust has no employees.

The Trustees did not receive any remuneration or reimbursements for expenses incurred on behalf of the charity.

##### Contingent liabilities

There are no contingent liabilities or guarantees.

##### Independent Examiners

The amount charged to the income and expenditure account in the year was £1,525 (2006 £1,450), which includes a charge for the preparation of accounts for Seagull Trust Cruises for this period.

##### Accountancy and tax services

In common with many other businesses of our size and nature we use our external accountants to assist with the preparation of the financial statements.

#### 8. Connected Charity

Seagull Trust Cruises, a company limited by guarantee, is under common control with Seagull Trust as a result of the sharing of certain officers and Trustees. The Registered Office of Seagull Trust Cruises is 19 Dean Terrace, Edinburgh, EH4 1NL. Seagull Trust Cruises is responsible for the day-to-day running and maintenance of the boathouses and boats which was previously the responsibility of Seagull Trust.

#### 9. General Funds

The unrestricted general funds are for the further development of boathouses, buildings and boats as well as the day-to-day running costs of the Trust.

## Seagull Trust

### Notes to the Accounts for the year ended 31 October 2007

#### 10. Restricted funds

	Deferred Grant STB	Lloyds TSB	SBAAT	Marion Seagull Fund	Barr Seagull Fund	Total
Balance brought forward	58,065	7,600	1,440	75,012	77,105	219,222
Incoming resources:						
Donations	-	-	-	-	-	-
Outgoing resources:						
Depreciation	(1,600)	(400)	(80)	(3,572)	(3,500)	(9,152)
Transfer to General Fund	-	-	-	-	-	-
Balance carried forward	56,465	7,200	1,360	71,440	73,605	210,070

Grants totalling £80,000 were received from the Scottish Tourist Board (STB) in 1992, 1993 and 1996 to help finance the construction costs of boathouses at Ratho and Falkirk.

Lloyds TSB Foundation for Scotland donated £10,000 in 2001 towards the cost of the disabled lift for the new boat.

The Scottish Business Achievement Award Trust (SBAAT) donated £2,000 in 2000 towards the cost of purchasing a new cruising vessel.

The Mrs MH Salvesen Charitable Trust donated £89,300 in 2003 to finance the building of the Marion Seagull.

The Barr Charitable Trust donated £87,555 in 2005 and 2006, to finance the building and upkeep of the Barr Seagull. The cost of building the vessel was £80,605 and therefore the remaining part of the funds received, £6,950, has been transferred to the General Fund to offset current and future running costs.