

**Registration Number SC179736**  
**Scottish charity number: SCO27163**

**Seagull Trust Cruises**  
**(Company limited by guarantee)**

**Directors' Report and Financial Statements**

**for the year ended 31 October 2007**

## Seagull Trust Cruises

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## Seagull Trust Cruises

### Directors' Report for the year ended 31 October 2007

The directors present their report and financial statements for the year ended 31 October 2007.

The report is prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2005).

The principal activity of the company during the year was to provide free canal cruising for the disabled.

### Reference and administrative information

#### Directors serving during the year:

Allan Alstead	
Michael Black	Minutes Secretary
Gordon Daly	Convenor Boats Committee
Richard W Davies	Kirkintilloch Branch
William Fraser	Inverness Branch
Rodger Harvey-Jamieson	Secretary
Harry MM Johnston	Hon Treasurer - Resigned 28/03/07
Kenneth Mackinnon	Resigned 15/10/07
David G Mieras	Ratho Branch
Elinor Milne	Falkirk Branch
Alexander K Milroy	Convenor Property Committe
Marshall L Napier	Vice Chairman from 29/3/06
Barrie Pendlebury	Ratho Branch - Resigned 28/03/07
Ronald ES Rusack	Chairman
Dr JG Sime	
Patricia J Sime	Convenor Sales & Marketing Committe
Ronald Spedding	Falkirk Branch
George Taylor	Inverness Branch
Michael Glancy	Appointed 28/03/07
David Colin Hoskins	Appointed 28/03/07
Donald Paterson	Appointed as Treasurer 28/03/07

No director had a financial interest in the company.

<b>Legal Status</b>	The charity is a company limited by guarantee and is governed by a Memorandum and Articles of Association.
<b>Company number</b>	SC179736
<b>Scottish Charity Number</b>	SCO27163
<b>Date of incorporation</b>	16 October 1997
<b>Registered office</b>	19 Dean Terrace, Edinburgh, EH4 1NL
<b>Business Address</b>	Canal Side, Baird Road, Ratho, Edinburgh EH28 8RA
<b>Bankers</b>	The Royal Bank of Scotland plc

## **Seagull Trust Cruises**

### **Directors' Report for the year ended 31 October 2007**

#### **Structure, governance and management**

The company is under common control with the Seagull Trust (Scottish charity number SC013737). Mr Ronnie Rusack is Chairman of both organisations.

The company operates through Branches established at Falkirk, Inverness, Kirkintilloch and Ratho.

The minimum number of Directors is 10 and there is no maximum number. The Directors meet 6 times per year in January, April, June, August, October and December.

The Seagull Trust may appoint up to 12 Directors at each Annual General Meeting of the company and each Branch may appoint up to 2 Directors. Additional Directors may be co-opted for their special expertise. There is a policy of non-discrimination in selection procedures. As at 31 October 2007 there were 18 Directors.

#### **Risk management**

The Directors continue to review the major strategic business and operational risks that the company faces and where possible, have established systems to monitor and mitigate these risks.

#### **Induction and Training**

The current Directors have been made aware of their duties, responsibilities and OSCR requirements and a programme of induction and training is being prepared for new Directors.

#### **Objectives, activities and achievements**

##### **Objectives**

The principal activity of the company is to expand and develop the provision of free canal cruising for disabled people in Scotland.

##### **Activities**

All the company's activities are run entirely by volunteers. The company operates purpose designed canal boats.

##### **Achievements**

In the provision of free canal cruising during the season, 1,711 cruises carried some 15,792 passengers.

## **Seagull Trust Cruises**

### **Directors' Report for the year ended 31 October 2007**

#### **Financial review and performance**

##### **Accounts**

The company's net incoming resources for the year amounted to £47,693 (2006 £37,885). Charitable expenditure amounted to £30,859 (2006 £36,106).

The company's unrestricted fund at 31 October 2007 totalled £73,636.

##### **Investment policy**

The company has no investments other than cash and the rights in respect of the property, boats and other assets required to fulfil its objectives. This position is unlikely to change in the near future.

##### **Reserves policy**

The Directors, while being aware of the inconsistent cash flow from voluntary donations, have a policy of maintaining unrestricted liquid reserves to cover at least six months' average expenditure and are reviewing the requirement for the establishment of a fund to provide for future major repairs and refits.

##### **Future plans**

The Directors are conducting a review of the operations of the company in order to ensure that the activities outlined above may be continued in the forthcoming years. To this end, the company accepted all assets and liabilities of the Seagull Trust, Scottish Charity Number SC 013757, after it ceased operating on 31 October 2007.

##### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue on that basis.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on and signed on behalf of the Board of Directors by:

**Mr R Rusack**  
**Chairman**

**Seagull Trust Cruises**

**Chartered Accountants' report on the unaudited financial statements to the directors of  
Seagull Trust Cruises**

In accordance with the engagement letter dated 5 April 2005, and in order to assist you to fulfil your duties under the Companies Act 1985, we have prepared the accounts of the company on pages 5 to 8 from the accounting records and information and explanations supplied to us.

This report is made to the company's board of directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on behalf of the company's board of directors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with best practice guidance issued by the Institute of Chartered Accountants of Scotland and have complied with the ethical guidance laid down by the Institute relating to members undertaking the preparation of accounts.

You have acknowledged on the balance sheet for the year ended 31 October 2007 your duty to ensure that the company has kept proper accounting records and to prepare accounts that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

**Barrie Scott Ltd  
Chartered Accountants**

**16-18 Weir Street  
FALKIRK  
FK1 1RA**

## Seagull Trust Cruises

### Statement of Financial Activities (including Income and Expenditure Account)

for the year ended 31 October 2007

	Note	Unrestricted Fund £	2006 £
<b>Incoming resources</b>			
<i>Incoming resources from generated funds</i>			
Income from investments		1,204	821
Subscriptions and donations		44,010	33,169
Sale of goods		6,377	7,045
Miscellaneous income		1,082	1,657
<b>Total incoming resources</b>		52,673	42,692
<b>Less: Cost of generating funds</b>			
Cost of goods sold		(4,980)	(4,807)
Fundraising costs		-	-
		(4,980)	(4,807)
<b>Net incoming resources available for charitable application</b>		47,693	37,885
<b>Resources expended</b>			
<i>Charitable expenditure</i>	<b>3</b>		
Operational costs		(24,388)	(31,282)
Support costs		(6,454)	(4,679)
<i>Governance costs</i>	<b>3</b>	(17)	(145)
<b>Total resources expended</b>		(30,859)	(36,106)
<b>Net movement in funds for the year</b>			
<b>Net income for the year</b>		16,834	1,779
Funds brought forward:			
General fund		56,802	55,021
<b>Funds carried forward</b>		73,636	56,800

The notes on pages 7 to 8 form an integral part of these financial statements.

**Seagull Trust Cruises**

**Balance Sheet  
as at 31 October 2007**

	Notes	2007		2006	
		£	£	£	£
<b>Current Assets</b>					
Cash at bank and in hand		73,636		56,802	
<b>Net Current Assets</b>			<u>73,636</u>		<u>56,802</u>
<b>Total Assets Less Current</b>					
<b>Liabilities</b>			<u>73,636</u>		<u>56,802</u>
<b>Funds - Unrestricted</b>					
General fund			<u>73,636</u>		<u>56,802</u>
<b>Total Funds</b>			<u><u>73,636</u></u>		<u><u>56,802</u></u>

In approving these financial statements as directors of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 October 2007 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 221, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

The financial statements were approved by the Board on and signed on its behalf by

**Mr R Rusack**  
**Director**

**The notes on pages 7 to 8 form an integral part of these financial statements.**

## Seagull Trust Cruises

### Notes to the Financial Statements for the year ended 31 October 2007

#### 1. Accounting policies

##### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Companies Act 1985.

The company has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2005). In order to comply with this revised statement, it was necessary to change the income and expenditure headings.

##### 1.2. Incoming resources

Voluntary income received by way of donations or gifts, subscriptions, investment income and income from the sale of goods are all included in full in the Income and Expenditure Account when received. The value of services provided by volunteers has not been included.

##### 1.3. Expenditure

All resources expended are included on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Resources expended include attributable VAT which cannot be recovered.

#### 2. Legal status

The company is limited by guarantee, having no share capital. Every member of the company undertakes to contribute such amount as may be required, up to a maximum of £1 each, to the assets of the company if it is wound up whilst that person is a member, or within one year of the cessation of that person as a member, for payment of the company's debts and liabilities and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors amongst themselves.

## Seagull Trust Cruises

### Notes to the Financial Statements for the year ended 31 October 2007

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3. Charitable expenditure	2007	2006
<b>Operational costs</b>		
Volunteer training	165	-
Equipment repairs: boats	20,071	17,517
Equipment repairs: boathouses	945	3,862
Donations to Seagull Trust	-	7,101
Honoraria	2,160	2,019
Catering	1,047	783
	24,388	31,282
 <b>Support costs</b>		
Heat, light and power	1,221	1,027
Postage and telephone	1,845	1,230
Printing and stationery	176	296
Publicity	306	-
Travel expenses	775	60
Rent and water rates	144	477
Hire of halls	102	125
Cost of administration	-	142
Sundry expenses	1,885	1,322
	6,454	4,679
 <b>Governance costs</b>		
Bank charges	17	143

#### **Directors' remuneration**

No director was remunerated or received expenses for services as a Trustee.

#### **4. Connected Charity**

Seagull Trust Cruises is under common control with Seagull Trust as a result of sharing certain officers and Trustees. Seagull Trust offices are at Canal Side, Baird Road, Ratho, Edinburgh, EH28 8RA. Seagull Trust Cruises is responsible for the day-to-day running and maintenance of the boathouses and boats which are owned by Seagull Trust.